

Appendix 3(a)

**Additions to operating
schedule following
advice from
Environmental Health**

Stevenage Borough Council

Internal Memorandum

To: Jeff Mason
cc: Emma Rose, Heather Morris and
Sara Baker
SDU Environmental Health and Licensing
Date: 22nd October 2009

From: Vicki Elger
Ext: 2249
SDU: Environmental Health and Licensing
Our Ref: 09/02598/LPRENQ
Your Ref:

LICENSING ACT 2003

Re: Premises Licence Application: J's Bar and Lounge, Unit 6, The Plaza, Town Square, Stevenage

This memo confirms that Environmental Health is making representations on the following grounds:

Objectives which will not be sufficiently met:

The Prevention of Crime and Disorder
The Prevention of Public Nuisance

The operating schedule does not indicate how dispersal of patrons from these premises will be addressed. It is understood that the taxi rank to the side of the plaza will be used to facilitate dispersal. However, the block of elderly person's flats situated the junction of Danestrete and Lytton Way roundabout in close proximity to this taxi rank. This development could potentially be exposed to unwanted noise from patrons leaving the premises.

By allowing consumption of alcohol in the designated smoking shelter, this is encouraging patrons to stay outside for longer periods of time. My concern with this is that between the hours of 01:30 and 04:00 am this practice will generate an unacceptable amount of noise which is likely to cause disturbance to nearby residents.

The operation that is proposed will go on much later than any other premises in the vicinity. As such a higher degree of management is required to prevent crime and disorder and reduce the amount of noise disturbance created at this time of the morning.

Proposed conditions:

- In order to reduce the noise nuisance generated by the use of the designated smoking shelter, no soft drinks or alcohol will be taken into or consumed in the designated smoking shelter.
- The Premises Licence holder will send a letter to all residents providing them with contact details of the Personal Licence Holder and the Designated Premises Supervisor if they wish to make complaints about noise;
- The Premises Licence Holder will arrange Plaza patrols to assess the noise level from outside the premises and corrective action taken when noise from the premises can be heard at the boundary of the nearest receptors;
- In the event of the premises licence holders receiving noise complaints, corrective action taken will be logged in the noise log as already featured on the Operating Schedule under prevention of public nuisance.

- Should complaints in relation to noise fallout from the door to the smoking shelter be received you an acoustic lobby will fitted to minimise this.
- The Premises Licence Holder must ensure that at any one time the number of patrons present in the smoking shelter must no exceed 35 people.
- As this is a designated smoking area, no seating will be provided in this area.
- Signage will be put up to discourage persons from being in the smoking shelter for longer than is necessary
- The Premises Licence Holder must ensure the provision of taxi marshals who will have the appropriate SIA registration to supervise the queue and to assist patrons in leaving this area quickly and quietly.
- Marshalling of the taxi rank will be in operation from 01:30am up until close of the premises and there after until all patrons have been dispersed away from the immediate vicinity of the club
- The Premises Licence Holder shall ensure that a minimum of 1 taxi marshal will be manning and supervising the taxi rank. This marshal must be clearly visible to patrons and additional SIA door stewards should be available if required to assist with this operation.

Please contact me if you need any further information.

Regards,

Vicki Elger
Environmental Health Officer

Vicki Elger

From: Stephen Thomas [st@stephenthomaslaw.co.uk]
Sent: 22 October 2009 15:55
To: Vicki Elger
Cc: Jeff Mason
Subject: J's Bar

Hi Vicki,

Just to confirm that I have now spoken with Jeremy and we are happy for an extra condition to attach to the license relating to dispersal – namely that a minimum of one person in addition to the 4 employed door staff will always be involved in marshaling people to the taxi rank after 1.30 a.m.

Regards,

Stephen

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